



ARC Research Network for Sustainable Cities and Regions Style Guide for Publications on Network Website

General Guidelines

Please group publications in chronological order (earliest to most recent) under the headings/categories given below and follow the general style guidelines and format as per example given for each publication type

For all publication types, authorship is first element and year of publication is last element, and capitalisation and punctuation are minimal

Title of Books, Book Size Volumes in Special Series, Published Conference Proceedings, Journals and Whole Working Paper and Discussion Paper Titles -italics and initial caps for main words

Title of actual conference - plain and initial caps for main words

Title of special series of books -- plain and initial caps for main words

Working Paper or Discussion Paper Series Title -- plain and initial caps for main words

All other titles - eg chapter titles, journal article titles, titles of substantial papers in conference proceedings or in large working papers or discussion papers, - plain and lower case except for initial caps for first word in title and for proper nouns

Punctuation

no full stops

no double quotation marks

comma used throughout to separate main elements of a reference

parentheses used only to enclose ed, eds, issue number of a journal or special explanations/comments,

colon used only if part of a title-- eg to separate main and sub title

single quotation marks used only to set off special words or expression(s) in a title)

Abbreviations

for edited volumes -- single editor (**ed**); multiple editors (**eds**)

Vol - used only to refer to a book size volume in a special series

No - not used

pp - not used

1. Sole or Joint Authored Books, Edited Books, Chapters in Books, Edited Conference Proceedings, Full Working Paper or Discussion Papers

omit page numbers and no comma between place and year of publication

2. Journal Articles, Substantial Papers in Conference Proceedings and in large working papers/discussion papers

give page numbers followed by comma, space and year of publication

Publication Types/Categories

1 Books - (Monographs and Edited Volumes)

2 Book Chapters

3 Journal Articles

4. Conference Proceedings

5. Working Papers

Main Publication Types: Examples

Books - (Monographs and Edited Volumes)

Dingle, T, *The Campaign for Prohibition in Victorian England*, Croom Helm, London 1980

Book Chapters

Fincher, R & Costello, L, Housing ethnicity: multicultural negotiation and housing the transnational student, in B Yeoth, M Charney & C K Tong (eds), *Approaching Transnationalisms: Studies on Transnational Societies, Multicultural Contacts and Imaginings of Home*, Kluwer Academic Publishers, Boston 2003

Journal Articles

Stilwell, F & Troy, P N, Multi-level governance and urban development in Australia, *Urban Studies* 37(5-6) 909 930, 2000

Conference Proceedings

Dingle, T, *The Australian City - Future/Past*, Proceedings of the Third Annual Australian Planning History/Urban History Conference, Monash University, Melbourne 1997

Working Papers

Dingle, T, *Drink and Drinking in Nineteenth Century Australia: A Statistical Commentary*, Monash Papers in Economic History 6, 1978